Curriculum Committee

Chair: Dell Enecks

Vice-chair: Camille Richardson   **Secretary: Jo Linda Cooper**

Members Attending:	Ben Morris, Bryan Van Gyzen, Camille Richardson, Dell Enecks, Jo Linda Cooper, Kent Dickerson, Kalesha James, Sandria McFadden (Resource), Bebe Major (Resource)
Members Absent:	Crystal Ange (Resource)
Guest	Ken Robol

Minutes from Meeting September 24, 2013

Agenda

I. Correct ACA 122 credit hour   Presenter: Camille Richardson

There is a typing error in the catalog that has this course with two credits. It is a one-credit course. Camille Richardson made a motion to correct the credit hour for ACA-122 to 1 credit **effective Spring 2014**. Ben Morris seconded the motion; the motion passed.

II. Remove IP Grade   Presenter: Camille Richardson

Camille Richardson made a motion remove the IP, In Process, from the grading scale in the catalog because it is no longer necessary **effective Spring 2014**. Kalesha James seconded the motion; the motion passed.

III. Add WBL (Formerly COE) as a substitution for HEA 110   Presenter: Dell Enecks

This item was tabled because more information was needed.

Upon further review, Ben Morris submitted a motion, via email, for approval to allow for the substitution of COE-113 (3 credit hours) to be substituted for HEA-110 (3 credit hours) **effective Spring 2014**. The motion was seconded by Camille Richardson; the motion carried.

IV. Replace CSC 151 with WEB 182 in the Computer Program Curriculum   Presenter: Ken Robel

Ken Robel proposed changing the current JAVA course, CSC 121, to a PHP course, WEB 182, because the WEB course is better suited for web development.

Ben Morris made a motion to replace CSC 151 with WEB 182 in the Computer Programing Curriculum **effective Spring 2014**. Jo Linda Cooper seconded the motion; the motion carried.

V. Add Certificates to Construction Equipment Systems Technology   Presenter: Ben Morris

Ben Morris discussed creating two certificates pulling and combining classes already being taught to make a non-CTE, non-Career and College Promise Certificate; this will help Performance-based funding.

Ben Morris made a motion to accept the Engine and Electrical Certificate C60450 **effective Spring 2014.** Jo Linda Cooper seconded the motion; the motion carried.

Ben Morris made a motion to accept the Power Train and Hydraulic Certificate C60450A **effective Spring 2014.** Bryan Van Gyzen seconded the motion; the motion carried.

VI.   Remove local prerequisites from OA and Medical Office Administration   Presenter: Ben Morris

- OST 136 Remove prerequisite of OST 130, CIS 110 or CIS 111
- OST 148 Remove prerequisite of OST 142
- OST 164 Remove prerequisite of ENG 090 and/or DRE prerequisites
- OST 181 Remove prerequisite of CIS 111, OST 134, OST 136, OST 164
- OST 241 Remove Prerequisite OST 134, OST 136, OST 142, OST 164
  Add Prerequisite OST 141
- OST 243 Remove Prerequisite OST 130, OST 142
- OST 248 Remove Prerequisite OST 148
  Add Prerequisite Med 121 or OST 141

- OST 289 Change Prerequisites from ENG 111, OST 134, OST 136, OST 164, OST 181
                      TO
  Set 1: OST 134 and OST 164
  Set 2: OST 136 and OST 164

Ben Morris discussed removing local prerequisites from classes in the Office Administration and Medical Office Programs. The CTE approved certificates have too many local prerequisites that are better suited for advising. We will follow state prerequisites.

Ben Morris made a motion to remove the local prerequisites above from the Office Administration and Medical Office Administration certificates, diplomas, and degrees **effective Spring 2014.** Camille Richardson seconded the motion; the motion carried.

VII.   Election of new officers for the 2013-2014   Presenter: Dell Enecks

After some discussion, Ben Morris agreed to assume the office of Chair, Camille Richardson agreed to remain Vice-chair, and Jo Linda Cooper agreed to remain Secretary.

Next Meeting: October 23, 2013 at noon in the Conference Room of Building 1